

Republic of the Philippines
Municipality of Sugpon
Ilocos Sur


CY 2024 INDICATIVE ANNUAL PROCUREMENT PLAN


PROGRAM/ACTIVITY PROJECT	END USER	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY										SOURCE OF FUND	PS	MOOE	CO	REMARKS/ACTIVITY (Brief Description of Program/Project)
			Pre-Bid conf.	Sub/Open of Bids	Bid Eval	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery /Completion	Acceptance Turnover						
Common use Supplies	All Offices	NP-Agency to Agency/Public Bidding	1 st Quarter to 4 th Quarter										GF		510,170.00		Purchase of office supplies for all offices
Purchase of Furniture and Fixtures	Acctg./MSDWO	NP-Small value	3 rd Quarter										GF		40,860.00		Furniture and Fixture
Purchase of UPS	MCR	NP-Small Value	4 th Quarter										GF		7,000.00		UPS
Tourism Development Program	MO/Tourism Officer	Public Bidding	January to December										20% DF		750,000.00		For tourist development and promotion tourist attractions
Maintenance of Municipal Road Networks	MO/MEO	Public Bidding	January to December										20% DF		500,000.00		Public Safety and improved transportation accessibility
Implementation of General Revision	MASSO	NP-Small Value	January to December										20% DF		185,000.00		For updates of zonal values of real properties
Maintenance of Municipal Ferry-Barangay Danac	MO	NP-Small Value	2 nd Quarter										20% DF		350,000.00		More convenient accessibility of barangay residents during rainy season
Solid Waste Management Program	MO/MEO		January to December										20% DF		2,500,000.00		Solid waste management program
Environmental and Management Program and Forest Management	MAO	NP-Small Value	January to December										20% DF		750,000.00		Environment and Forest Protection Programs and Activities
Implementation of Nutrition Program	MHO	Public Bidding	3 rd Quarter										20% DF		750,000.00		Address the perennial problem on malnourishment
Implementation of Youth Development Program	MO	NP-Small Value	4 th Quarter										20% DF		200,000.00		For youth development
Rehabilitation of RHU Comfort Rooms	MHO	Public Bidding	January to December										20% DF		100,000.00		Maintain Hygiene and Sanitation
Local Culture and Arts Program	MO/Tourism Officer	Public Bidding	January to December										20% DF		250,164.00		Culture Heritage Promotion
Maintenance of CBMS Program	MPDC	NP-Small Value	January to December										20% DF		400,000.00		Establishment of LGU Data Bank
Maintenance of Heavy Equipment	MO	Public Bidding	January to December										20% DF		1,000,000.00		Maintain the durability and life of Heavy Equipment
Site Development of Legislative Building	SMO	Public Bidding	January to December										20% DF		300,000.00		For the construction of legislative building
Correction of Political Boundary and Land Area of Sugpon, Ilocos Sur	MO	NP-Small Value	January to December										20% DF		1,000,000.00		For correction of land area from the boundary dispute settlement
Implementation of KALAHI CIDDs Program in six (6) Barangays	MSWDO	Public Bidding	January to December										20% DF		6,000,000.00		Community Driven Development implementation of PPAs
Purchase of Desktop/Printer and Laptop	MO/MDRRM	NP-Small Value	2 nd Quarter										5%DRRMF		100,000.00		Available materials and supplies for the operation of Sugpon MDRRM Operation Center
Stockpiling of Food and Non-Food items	MO/MDRRM	Public Bidding	2 nd Quarter										5%DRRMF		700,000.00		Available food and non-food items for relief distribution
Procurement of Disaster Response and Rescue Operation Equipment	MO/MDRRM	Public Bidding	2 nd Quarter										5%DRRMF		600,000.00		Available equipment for response and rescue
Purchase of medicines, supplies and	MO/MDRRM	NP-Small Value	2 nd Quarter										5%DRRMF		100,000.00		Available materials and supplies for evacuation


other materials for use at evacuation Center							center
Provision of insurance for Disaster Volunteer and Rescuers	MO/MDRRM	NP-Small Value	2 nd Quarter	5%DRRMF	20,000.00		Insured recuers and volunteers
Repair o and maintenance of - - Rescue vehicles	MO/MDRRM	NP-Small Value	2 nd Quarter	5%DRRMF	225,000.00		Repaired and functional MDRRM Equipments
- Fuel	MO/MDRRM	NP-Small Value	4 th quarter	5%DRRMF	96,148.70		
- Radio Base	MO/MDRRM	NP-Small Value	4 th quarter	5%DRRMF	37,500.00		
- CCTV Cameras	MO/MDRRM	NP-Small Value	4 th quarter	5%DRRMF	37,500.00		
- Paging System	MO/MDRRM	NP-Small Value	4 th quarter	5%DRRMF	25,000.00		
Conduct of trainings and seminars	MO/MDRRM	NP-Small Value	January to December	5%DRRMF	550,000.00		Trainings/seminars and orientation conducted
Conduct of Disaster Resilience Month Celebration	MO/MDRRM	NP-Small Value	3 rd quarter	5%DRRMF	100,000.00		Activities implemented
Livelihood assistance to victims of Disaster	MO/MDRRM	NP-Small Value	4 th quarter	5%DRRMF	100,000.00		Livelihood assistance for families affected by disasters
Quick Response Fund	MO/MDRRM	NP-small value	1 st Quarter-4 th Quarter	5%DRRMF	1,155,492.30		Available stand-by fund for quick response
Provision of high yielding varieties of rice and corn seed materials	MAO	NP-Small Value	2 nd Quarter	GAD Fund	75,000.00		Farmers provided with high yielding rice and corn
Purchase of veterinary medicines, vaccines and artificial Insemination equipment	MAO	NP-Small Value	January to December	GAD Fund	75,000.00		Farmers/animal raisers provided with veterinary medicines
Purchase of vegetable seeds and fruit tree seedlings	MAO	NP-Small Value	January to December	GAD Fund	87,074.00		Vegetable and fruit trees available
Purchase of fingerlings	MAO	NP-Small Value	January to December	GAD Fund	10,000.00		Fingerlings available for distribution to ten (10) women cooperators
Purchase of feeds	MAO	NP-Small Value	January to December	GAD Fund	10,000.00		1 bag fish feeds to be given to each cooperators as starter kit
Purchase of foods for supplemental feeding	MHO	Public Bidding	January to December	GAD Fund	130,000.00		Supplemental feeding of all 6-59 months old children, pregnant and lactating mothers
Provision of Buntis Kits (Pail, Basin, cloth, diaper, pampers, bonnet, mittens, booties)	MHO	NP-Small Value	January to December	GAD Fund	32,500.00		Buntis kits provided
Procurement of commodities and supplies	MHO	NP-Small Value	January to December	GAD Fund	75,000.00		Commodities and supplies available
HIV/AIDS awareness program-purchase of t-shirt/Catering services	MHO	NP-Small Value	January to December	GAD Fund	25,000.00 24,000.00		Conduct of advocacy and testing on HIV/AIDS
Provision of medicines	MHO	Public Bidding	January to December	GAD Fund	400,000.00		Medicines purchased
Skills enhancement and Livelihood Training program	MSWDO	NP-Small Value	January to December	GAD Fund	100,000.00		Catering services
Provision of financial/livelihood assistance to PWD	MSWDO	NP-Small Value	January to December	GAD Fund	50,000.00		Livelihood assistance to PWDs

Prepared by:


VILMA B. BALLAN
BAC Secretariat



CHRISTOPHER REY RAQUEPO
BAC Chairman


RONALD I. CALPO
Vice-Chairman


AMELYN C. DANGLE
BAC Member

VICTORIA S. SUMAGCA
BAC Member


ARNOLD M. DANGLE
BAC Member

APPROVED:

DANIEL C. LANO JR
Municipal Mayor